

GREENBUSH TOWNSHIP

ANNUAL MEETING

MARCH 12, 2024

AGENDA

1. Call to Order
2. Pledge of the Allegiance
3. Elect a Moderator for the Meeting
4. Review and Accept Agenda
5. Reading & Approval of 2023 Annual Meeting Minutes
6. Treasurers Report
7. Princeton Fire Department Report
8. Request for Contributions:  
(Proposed Budget \$4000.00)
  - Historical Society
  - Mille Lacs County Fair Grounds
  - Pease Fire Works
9. Budget/Levy Discussion
  - a) Set 2024 Levy (Current 2023 Levy is \$266,000) The board is recommending a \$15,000.00 increase. \$10,000 for road & bridge and \$5000 for general budget
  - b) Approve 2024 Budget
10. Other Township Business
11. Preliminary Report on Annual Election
12. Set time for 2025 Annual Election and Meeting
  - a. March 13<sup>th</sup>, 2025 @ 7:30 p.m.
13. Adjournment

Note Board of Canvass to convene after meeting to certify election results

**Minutes of  
Greenbush Township  
Annual Meeting  
March 14, 2023**

Darrel Shelley called the 2023 Greenbush Township Annual Meeting to order at 7:30 PM on March 14, 2023.

Pledge of the Allegiance was recited.

The first order of business was to elect a moderator for the meeting. Rick Johnson nominated Donny Zeroth, seconded by Kevin Santema. A motion was made to cease nominations and a unanimous vote for Donny Zeroth as moderator.

The agenda for the meeting was reviewed.

Motion was made by Glen Hansen to accept the agenda, seconded by Richard Bronson.

The minutes of the Greenbush Township 2022 Annual Meeting were available and posted at the Town Hall.

Motion was made by Jim Beck to accept and waive reading of minutes, seconded by Rick Johnson.

The moderator requested a motion to accept and waive the reading of the Treasurer's report since printed copies were available prior to the meeting.

Motion by Jim Beck to accept and waive the reading of the report, seconded by Dale Shelley, motion carried.

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**YEARLY MAINTENANCE**

- Mowing/Brush Cutting was done throughout the township
- Weed Spraying was done throughout the township

**Princeton Fire Department Report**

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Troy Thompson Captain of the Princeton Fire Department made a report:  
-472 total calls  
-42 calls for Greenbush Township  
-2<sup>nd</sup> weekend of Sept is open house  
-\$32,326.00 is what is being billed for 2023 to Greenbush Township  
-Looking into updating Radio Equipment for Department

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**There were organizations that have requested out support this year:**

(Proposed Budget \$4000.00)

Jack Edmonds, representative from the Mille Lacs Historical Society attend the meeting to request for donation.

Motion was made by Rick Johnson to contribute \$2500.00, seconded by Glen Hansen.

Florence Dehn, representative from the Mille Lacs County Fair Grounds attend the meeting to request for donation.

Motion was made by Jim Beck to contribute \$1000.00, seconded by Brian Walker.

Kevin Santema, representative from the Pease Fireworks attend the meeting to request for donation.

Motion was made by Richard Bronson to contribute \$500.00, seconded by Glen Hansen.

Motion was made by Rick Johnson to accept proposed 2024 Levy set at \$266,000.00, seconded by Brian Walker, motion carried.

1. Revenue Fund: \$58,000.00
2. Road and Bridge: \$175,000.00
3. Fire: \$33,000.00

Motion was made by Rick Johnson to accept proposed 2023 Budget set at \$400,000.00, seconded by Jim Beck, motion carried.

Darrel Shelley reported election results:

For Supervisor:

1. Richard Bronson 22 votes

Total votes received: 22 votes

Other Town Business:

Glen Hansen mentioned send newsletter by mid-February.

Rick Johnson gave thanks to township board for their work, seconded by Kevin Santema.

Motion was made by Jim Beck to set the polling hours for the 2024 Annual Election at 1:30 – 7:30 pm on Tuesday March 12<sup>th</sup>, 2024 @ 7:30, with annual meeting to follow, seconded by Richard Bronson, motion carried, with the following notation: In case of bad weather, the election and meeting will be held on Tuesday March 19, 2024.

Meeting adjourned by Jim Beck, seconded by Brian Walker at 8:48. Motion carried.

Respectfully Submitted  
Darrel Shelley, Clerk

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Clerk

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Election Judge

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Election Judge

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Election Judge

**GREENBUSH FINANCIAL SUMMARY  
2023**

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Beginning Balance 1-1-2023		209,931.97
<b>Income:</b>		
County	260,754.11	
State	10,606.30	
Gas Tax	27,863.71	
Gravel Tax	853.57	
Permits	32,525.59	
Interest	444.61	
Miscellaneous	11,551.51	344,599.40
<b>Total Income</b>		<b>554,531.37</b>
<b>Expenses:</b>		
Checks (8300-8532)	340,962.66	
Debit Card	2,233.85	
Fed. Taxes	2,708.74	
Misc.	833.50	
ARPA CD	15,000.00	
<b>Total Expenses</b>		<b>361,738.75</b>
<b>Balance December 31, 2023</b>		<b><u><u>\$192,792.62</u></u></b>

**Public Fund Certificates:**

**Park Ded. Fund:**

#.95902 7,375.76

**Emergency Fund:**

#957716 12,796.56

**Road Project**

#82119 41,851.08

ARPA CD 71,798.97

ARPA CD 15,000.00

Submitted,

Martha Skogen  
Treasurer

# 2023 ROAD WORK

## Roads Graveled

40th St - 232 yds

Davenport Rd -48 yds

115th Ave - 372 yds

50th St - 240 yds

165<sup>th</sup> Ave - 48 yds

135<sup>th</sup> Ave - 132 yds

127th Ave - 96 yds

155th Ave - 168 yds

162nd Ave - 480 yds

60th St - 108 yds

19th St - 132 yds

130<sup>th</sup> Ave - 24 yds

20<sup>th</sup> St – 456 yds

## ROAD UPGRADES

- Replace Culverts On 50th St, 60<sup>th</sup> st, 135<sup>th</sup> Ave and 155<sup>th</sup> Ave
- Potholes were filled and patched
- Reclaim half mile of road on 70<sup>th</sup> st

## YEARLY

### MAINTENANCE

- Mowing/Brush Cutting was done throughout the township
- Weed Spraying was done throughout the township

## Budget vs Actuals 2023

		Budget 2023	Actual 2023	Proposed 2024 Budget
<b>Officers</b>	Wages/Labor/Taxes (State/Federal)/P&Z	43,500.00	36,592.82	\$43,500.00
	PERA/DCP **Added P&Z	2,700.00	2,502.43	\$3,000.00
	Officers Mileage & Education other meetings	1,000.00	288.08	\$500.00
	<b>TOTAL</b>	<b>\$ 47,200.00</b>	<b>\$ 39,383.33</b>	<b>\$ 47,000.00</b>
<b>ROADS</b>	Blading	30,000.00	49,318.50	\$40,000.00
	Snow Plowing Township Roads	45,000.00	30,000.00	\$45,000.00
	Class 5 & Spreading	75,000.00	21,393.50	\$40,000.00
	Mowing/Brushing	3,500.00	9,714.81	\$9,500.00
	Road upgrade/ includes materials, 16 culverts	55,000.00	16,604.00	\$20,000.00
	Patching/Sealing	50,000.00	-	\$15,000.00
	Professional Services	1,200.00	2,311.00	\$5,000.00
	Crushing Aquision	-	-	\$80,000.00
	Miscellaneous-Labor/Road Sign Replacements/Parts for Mower	5,000.00	17,943.14	\$5,000.00
	<b>TOTAL</b>	<b>264,700.00</b>	<b>147,284.95</b>	<b>\$259,500.00</b>
<b>Town Hall</b>	Maintenance (Fire Arm Signs/Crack Filling&Seal Coating/Basement Stairway Repair/Wood	5,000.00	7,500.00	\$7,500.00
	Flooring Repair/Security Light Repair)	2,700.00	2,922.50	\$3,500.00
	Lawn/Snowplowing Care	3,700.00	3,282.00	\$4,000.00
	PAL & E&O Insurance	5,000.00	4,950.67	\$6,000.00
	Electric/Heat/Phone/Street Lights	0.00	22.50	\$0.00
	Miscellaneous (Refrigerator & Microwave)	16,400.00	18,677.67	\$21,000.00
	<b>TOTAL</b>			
<b>Misc.</b>	Assessing	5,700.00	12,776.00	\$10,000.00
	Weed Control	8,000.00	8,646.71	\$10,000.00
	Fire Protection	31,000.00	32,406.00	\$37,000.00
	Association Dues	1,200.00	948.24	\$1,100.00
	Work Comp. & Life Insurance	2,200.00	965.00	\$1,200.00
	Elections	1,200.00	231.92	\$11,000.00
	Legal Service - Planning & Zoning and General	10,000.00	12,617.50	\$13,000.00
	Clean Up Day	10,000.00	11,592.51	\$8,000.00
	Contributions to other organizations	4,500.00	4,000.00	\$4,000.00
	Office Supplies - ( <b>Website Service</b> )	2,000.00	2,890.72	\$2,500.00
	Legal Ad/Notices and Other Misc. (Including P&Z)	500.00	650.38	\$1,000.00
	Covid Relief Fund	0.00	15,000.00	\$0.00
	<b>TOTAL</b>	<b>76,300.00</b>	<b>87,724.98</b>	<b>\$98,800.00</b>
	<b>Total</b>	<b>404,600.00</b>	<b>293,070.93</b>	<b>\$ 426,300.00</b>